



भाकृअनुप-केन्द्रीय चावल अनुसंधान संस्थान
कटक (ओडिशा) 753 006, भारत
ICAR – CENTRAL RICE RESEARCH INSTITUTE

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Walk-in-Interview

Advertisement No. 05/OA/2025-26

Name of the Project	:	"Innovation and Agri-Entrepreneurship Programme under the Rashtriya Krishi Vikas Yojana(RKVY)", EAP-284
Name of the Position	:	Office Assistant
Number of Position	:	One(01)
Rate of remuneration	:	Rs. 30,000/- p.m. (Fixed)
Essential Qualification	:	Graduation in any stream, preferably B.Com/BBA with working knowledge of accounts and computers, including MS office.
Desirable Qualification	:	1. Experience of working in incubation centre. 2. Knowledge of odia will be advantage.
Age as on date of interview	:	Minimum 21 years and maximum 50 years
Job Description	:	Clerical Support, Scheduling & Coordination, Office Maintenance, Data Entry, Other work assigned by P.I.
Duration of the project	:	Up to 31.03.2026 or till completion of the project (whichever is earlier)
Date of Interview	:	02.05.2024
Place of Interview	:	ICAR-CRRI, Cuttack
Place of posting	:	ICAR-CRRI, Cuttack

Terms & Conditions: -

- 1 The above position(s) is/are purely temporary and is co-terminus with the scheme/project. The service of appointed candidate will stand terminated automatically after expiry of the scheme/project or completion of period indicated in the selection offer, whichever is earlier and the candidate will not have any right for absorption in CRRI/ICAR. *The above age limits are relaxable for SC, ST and OBC candidates as per Govt. of India norms.*
- 2 Eligible & desirous candidates are advised to bring one recent passport size photograph, original educational certificates (matriculation onwards) along with Xerox copy & experience certificate of relevant subject (as per advertisement) for appearing in walk-in-interview comprising written-cum-personal interview on prescribed date, time and place. **Biodata form to be downloaded from the website duly filled in to be deposited along with the copy of certificates during the certificate verification.**
- 3 Director, ICAR-CRRI reserves the right to increase / decrease the number of position(s) and also to cancel the recruitment process for the position mentioned above. Director's decision will be final and binding in all aspects.
- 4 No TA and DA for appearing in the interview are admissible.
- 5 Canvassing in any form will render the candidate disqualified for the position.
- 6 If currently employed, then the candidate will have to furnish no-objection certificate from the current employer for appearing in the interview.
- 7 No candidate will be entertained strictly after 10.30 a.m.

PRINCIPAL INVESTIGATOR