



**भांडागारण विकास और विनियामक प्राधिकरण
भारत सरकार**

एन सीयू आई भवन, चौथी मंज़िल, 3, सीरी इंस्टीट्यूश्ल एरिया, अगस्त क्रान्ति मार्ग,
हौज़ खास, नईदिल्ली - 110016, दूरभाष: - 49536496, 49092978

**Warehousing Development and Regulatory Authority
Government of India**

NCUI Building, 4th Floor, 3, Siri Institutional Area, August Kranti Marg,
Hauz Khas, New Delhi - 110016, Tel. No. 49536496, 49092978



एफ. नं./ File No. IT-CR/1/2024-IT/1229

दिनांक/ Dated: 23.06.2025

Subject: - Engagement of 01 Junior Consultant (Information Technology) in WDR on contractual basis.

Warehousing Development and Regulatory Authority (WDR) is statutory body constituted under the Warehousing (Development and Regulation) Act, 2007 to implement the provisions of the Act.

2. Applications are invited for the position of 01 Junior Consultant (Information Technology) in WDR on contractual basis initially for a period of one year. The period of engagement of the Consultants can be further extended as per requirements.

3. Eligibility criteria, Terms and Conditions etc. for engagement of 01 Junior Consultant (Information Technology) is available on the website of the WDR 'www.wdr.gov.in'. Interested applicants, who fulfill the eligibility criteria, may submit their applications in the prescribed proforma in a sealed cover superscripted "Engagement of 01 Junior Consultant (Information Technology) in WDR on contractual basis" within 30 days from the date of advertisement on WDR website. The applications may be sent to the Assistant Director (HR) Warehousing Development and Regulatory Authority, NCUI Building, 4th floor, 3, Siri Institutional Area, August Kranti Marg, Hauz Khas, New Delhi - 110016. A copy of the advertisement shall also be published in the Newspapers / Employment News.

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(ललित कुमार)/(Lalit Kumar)

सहायक निदेशक (प्र. एवं वित्त एवं अनुबंध.) / Assistant Director (A&F&C)

A. Eligibility Criteria for Junior Consultant (Information Technology) in WDRA

Qualifications and Experience - Junior Consultant (Information Technology)

1. Bachelor's degree in Information Technology/Computer Science/Electronics & Communication Engineering from any recognized University or Institute of India or abroad, duly recognised in India or Master's degree in Computer Applications from any recognized University or Institute of India or abroad, duly recognised in India or equivalent duly recognised in India.
2. 03 to 06 years of experience.
3. The applicant should have domain knowledge and expertise in the following areas as described below:
 - i. Experience in development of web application in JAVA.
 - ii. Experience in working with Open source Database Software.
 - iii. Should have experience in managing server through Remote access.
 - iv. Knowledge on Virtual Machine and Cloud computing.
 - v. Should have experience on project Management Oversight.
 - vi. Experience in Liferay and postgres SQL is preferable.
 - vii. Experience in coordinating with System Integrator.

Scope of work:

The Junior Consultant (Information Technology) shall assist the IT Division of WDRA in the work relating to looking after the internal IT infrastructure automation (Java), online portal advising the Authority on technology issues, oversee new system and handing support to WDRA employees. Besides this assisting in resolving the technical issues arising out in stabilizing and running the WDRA portal. The work also includes processes for warehouses inspection, grievances redressal, warehouse management system and its implementation system etc. and other duties and functions as may be assigned by the competent authority from time to time.

B) Instructions for Applicants:

- i. The applicant shall send the bio data in the prescribed format before the last date. They shall fill up the form duly typed, fix photograph at the space provided in the prescribed application form (attached), 02 passport size photographs in original along with one set of self-attested photocopies of the documents in support of the educational qualification and experience, to the Assistant Director (HR), Warehousing Development and Regulatory Authority, NCUI Building, Siri Institutional Area, August Kranti Marg, Hauz Khas, New Delhi-110016.
- ii Applying for the position does not necessarily mean that the applicant shall be called for interview. Only those applicants will be called for interview who are shortlisted as per the criteria devised by the WDRA keeping in view the requirement of the work to be carried out. In this regard, no communication either by email or phone, etc. shall be entertained.
- iii. The shortlisted applicants will be called to appear before the interview board on the dates decided by the WDRA for this purpose. Date, Time & Venue of the interview will be intimated in due course of time through e-mail.
- iv. No TA/DA will be paid for attending the interview.

v. The positions are temporary and engagement is purely on contractual basis initially for a period of one year which may be extended further depending upon the requirement and satisfactory performance and will confer no right to the applicants for permanent employment against the said posts. Applicants are requested to bring all the documents / certificate related to qualification, experience etc., 02 passport size photographs in original along with one set of self-attested photocopies of the documents in support of the educational qualification and experience, on the date of interview.

vi. Prospective applicants are advised to stay in touch with WDRA's website regularly for latest update 'www.wdra.gov.in'.

C) Terms & Conditions:

(i) The maximum amount of monthly consolidated fee payable to the Consultant shall be decided keeping in view the work experience of the candidate which may range from Rs.70,000/- to Rs.1,50,000/-. No other allowance shall be payable. The Authority may consider higher remuneration in deserving cases only.

(ii) Consultant is to be engaged for a fixed short period and initially for one year. Contract period may be extended on discretion on suitability of work for WDRA.

(iii) The Consultant shall be eligible for casual leave for eight days, as is the admissibility of the Government employees at present, in a calendar year on pro-rata basis. Remuneration shall not be payable in case the consultant remains absent beyond the number of entitled leave in a year. Unavailed leave at the end of a calendar year cannot be carried forward to the next calendar year. The WDRA would be free to terminate the services of a consultant if he / she remains absent for more than 15 days beyond the entitled leave in a calendar year.

(iv) No TA / DA shall be admissible for joining the assignment or on its completion. However, the Consultant for their travel inside the country in connection with the official work shall be allowed Travelling Allowance (TA) in any class not exceeding fare in AC 2 Tier in Railways or equivalent and Daily Allowance (DA) at a fixed rate of Rs.1500/- per day for other tour related expenses on accommodation, food and local conveyance, etc. WDRA however reserves the right to allow air travel to the Consultant, in the event of administrative exigencies.

(v) The consultant shall carry out his/her assignment with due diligence and sincerity as expected of a Government Servant. The data and information collected as well as the deliverables produced for the Authority shall be the property of the Authority. The consultant shall not utilize or publish or disclose or part with any data or statistics or proceeding or information collected for the purpose of the assignment for the Authority, to any third party, without the express written sanction of the Competent Authority. The consultant shall be bound to hand over the entire set of records of assignment to the Authority before the expiry of the engagement period and before the final payment is released by the Authority.

**WAREHOUSING DEVELOPMENT AND REGULATORY
AUTHORITY**

Format of Application

1. Position Applied

for: _____

2. Category (SC/ST/OBC/UR):

3. Gender (Male/Female):

4. Name of the candidate:

(In block letters)

5. Father's/Husband's

Name: _____

(In Block Letter)

6. Date of birth (DD/MM/YY) _____ Age (as on closing date of application) _____

7. Address for communication:

8. Email ID: _____

9. Contact number: a) Landline _____ b) Mobile _____

10. a) Educational/Professional/Technical qualification (Starting from class 10th onwards) (enclose self certified copies)

Examination passed	Discipline/Specialization/Subject	Board/University	Year of Passing	Percentage of marks	Division	Any other information

<u>Photo</u>
<u>Signature</u>

b) Experience starting from previous to present (Total Experience __ Years __ Months)

(Details of employment in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.) Enclose relevant orders and retirement orders.

Note: Experience must be acquired by the candidates after possessing the educational qualification as specified for the concerned post. Further, internship, training, research experience, etc. gained in the course of acquiring an educational qualification will not be counted as experience.

Employer's Name & Address (also indicate whether Private/ Govt. etc.)	Designation	From	To	Brief description of duties

d) Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.

11. Have you ever been convicted/ in progress by a court of law for any offence or blacklisted for future assignment or in process, if so details thereof: _____

12. I declare that no criminal/vigilance proceeding is in progress against the undersigned.

**Declaration to be signed by the
candidate**

I hereby certify that above particulars mentioned in the application are correct and true to the best of my knowledge and belief and nothing material fact/information has been suppressed or concealed there from. If particulars mentioned by me are found false or incorrect at any stage, then my services shall be liable to be terminated without any notice.

**PLACE:
DATE:**

**SIGNATURE OF THE APPLICANT
N A M E :**